



GUAM POWER AUTHORITY

ATURIDÁT ILEKTRESEDÁT GUÅHAN
P.O.BOX 2977 • HAGÁTÑA, GUAM U.S.A. 96932-2977

November 25, 2024

AMENDMENT NO.: XIV

TO

INVITATION FOR BID NO.: GPA-075-24

FOR

DOCUMENT MANAGEMENT LEASE, 60-MONTH CONTRACT

Prospective Bidders are hereby notified of the following changes and responses to clarification to Amendment No.: XIII received from Bidder No. 3 dated November 14, 2024:

CHANGES:

- * 1. Bid Opening Date is changed **FROM** 2:00 P.M., Tuesday, November 26, 2024 (CHamoru Standard Time) **TO NOW READ** 2:00 P.M., Tuesday, December 10, 2024 (CHamoru Standard Time).
- 2. **REMOVE** Page 3k of 44 and **REPLACE** with Page 3l of 44 (see attached):

Under **INVITATION FOR BID, INSTRUCTION TO BIDDERS**, Paragraph one has changed

FROM:

This bid shall be submitted in one (1) original, two (2) copies and sealed to the issuing office above no later than **(Time) 2:00 P.M., (Guam CHamoru Standard Time; ChST), Date: November 26, 2024** and shall be publicly opened. Bid submitted after the time and date specified above shall be rejected. See attached General Terms and Conditions and Sealed Bid Solicitation for details.

TO NOW READ:

- * This bid shall be submitted in one (1) original, two (2) copies and sealed to the issuing office above no later than **(Time) 2:00 P.M., (Guam CHamoru Standard Time; ChST), Date: December 10, 2024** and shall be publicly opened. Bid submitted after the time and date specified above shall be rejected. See attached General Terms and Conditions and Sealed Bid Solicitation for details.

3. **REMOVE** Page 4b of 44 and **REPLACE** with Page 4c of 44 (see attached):

Under INVITATION FOR BID, cost requirement is changed

FROM:

Monthly:

TO NOW READ:

- * Quarterly:

4. **REMOVE** Page 5a of 44 and **REPLACE** with Page 5b of 44 (see attached):

Under INVITATION FOR BID, cost requirement is changed

FROM:

Monthly:

TO NOW READ:

- * Quarterly:

5. **REMOVE** Page 6c of 44 and **REPLACE** with Page 6d of 44 (see attached):

Under INVITATION FOR BID, cost requirement is changed

FROM:

Monthly:

TO NOW READ:

- * Quarterly:

6. **REMOVE** Page 7c of 44 and **REPLACE** with Page 7d of 44 (see attached):

- a. Under INVITATION FOR BID, cost requirement is changed

FROM:

Monthly:

TO NOW READ:

- * Quarterly:

- b. Under INVITATION FOR BID, DESCRIPTION, **Section B. LIST OF LEASED EQUIPMENT: Sub-Section, B.1** is changed

FROM:

B.1 Group 1: Executive (50,000 BW)

TO NOW READ:

- * **B.1 Group 1: Executive (9,000 BW)**

7. **REMOVE** Page 8c of 44 and **REPLACE** with Page 8d of 44 (see attached):

- a. Under INVITATION FOR BID, cost requirement is changed

FROM:

Monthly:

TO NOW READ:

* Quarterly:

- b. Under INVITATION FOR BID, DESCRIPTION, **Section B. LIST OF LEASED EQUIPMENT: Sub-Section, B.2** is changed

FROM:

B.2 Group 2: Procurement (100,000 BW)

TO NOW READ:

* **B.2 Group 2: Procurement (120,000 BW)**

8. **REMOVE** Page 9c of 44 and **REPLACE** with Page 9d of 44 (see attached):

- a. Under INVITATION FOR BID, cost requirement is changed

FROM:

Monthly:

TO NOW READ:

* Quarterly:

- b. Under INVITATION FOR BID, DESCRIPTION, **Section B. LIST OF LEASED EQUIPMENT: Sub-Section, B.3** is changed

FROM:

B.3 Group 3: (85,000 BW)
1. Customer Service
2. Generation Admin 1st FL.
3. PSCC
4. Transmission & Distribution 1st. FL.
- Two (2) Each
5. Information Technology
6. Cabras 1&2

TO NOW READ:

* **B.3 Group 3: (63,000 BW)**
1. Customer Service
2. Generation Admin 1st FL.
3. PSCC
4. Transmission & Distribution 1st. FL.
- Two (2) Each
5. Information Technology
6. Cabras 1&2

- c. Under INVITATION FOR BID, DESCRIPTION, **Section B. LIST OF LEASED EQUIPMENT: Sub-Section, B.3.4** is changed

FROM:

Rated Speed of 60 prints/copies per minute in Black

TO NOW READ:

- * Rated Speed of 55 prints/copies per minute in Black

- 9. **REMOVE** Page 10c of 44 and **REPLACE** with 10d of 44 (see attached):

- a. Under INVITATION FOR BID, cost requirement is changed

FROM:

Monthly:

TO NOW READ:

- * Quarterly:

- b. Under INVITATION FOR BID, DESCRIPTION, **Section B. LIST OF LEASED EQUIPMENT: Sub-Section, B.4** is changed

FROM:

Group 4: Engineering (20,000 BW)

TO NOW READ:

- * Group 4: Engineering (15,000 BW)

- 10. **REMOVE** Page 11c of 44 and **REPLACE** with 11d of 44 (see attached):

- a. Under INVITATION FOR BID, cost requirement is changed

FROM:

Monthly:

TO NOW READ:

- * Quarterly:

- b. Under INVITATION FOR BID, DESCRIPTION, **Section B. LIST OF LEASED EQUIPMENT: Sub-Section, B.5** is changed

FROM:

B.5 Group 5: (100,000 BW, 45,000 Color)

1. SPORD
2. Generation Admin 2nd FL.
3. Meter/Relay
4. Internal Audit
5. Engineering
6. PIO
7. Transmission & Distribution 2nd Floor

TO NOW READ:

- * **B.5 Group 5: (45,000 BW, 60,000 Color)**
 1. **SPORD**
 2. **Generation Admin 2nd FL.**
 3. **Meter/Relay**
 4. **Internal Audit**
 5. **Engineering**
 6. **PIO**
 7. **Transmission & Distribution 2nd Floor**

11. **REMOVE** Page 12c of 44 and **REPLACE** with Page 12c of 44 (see attached):

- a. Under INVITATION FOR BID, cost requirement is changed

FROM:

Monthly:

TO NOW READ:

- * Quarterly:

- b. Under INVITATION FOR BID, DESCRIPTION, **Section B. LIST OF LEASED EQUIPMENT: Sub-Section, B.6** is changed

FROM:

Group 6: (160,000 BW, 37,000 Color)

1. **Human Resources**
2. **Accounting**
3. **Executive**
4. **Customer Service**
5. **Budget**

TO NOW READ:

- * **Group 6: (87,000 BW, 105,000 Color)**
 1. **Human Resources**
 2. **Accounting**
 3. **Executive**
 4. **Customer Service**
 5. **Budget**

12. **REMOVE** Page 13c of 44 and **REPLACE** with Page 13d of 44 (see attached):

- a. Under INVITATION FOR BID, cost requirement is changed

FROM:

Monthly:

TO NOW READ:

- * Quarterly:

- b. Under INVITATION FOR BID, DESCRIPTION, **Section B. LIST OF LEASED EQUIPMENT: Sub-Section, B.7** is changed

FROM:

B.7 Group 7: (70,000 BW, 6,000 Color)

1. Accounting
2. Facilities
3. Dededo C.T.
4. Tenjo Vista Diesel
5. Julale
6. Safety
7. Procurement
8. Transportation
9. Dededo Warehouse
10. Cabras Warehouse
11. WSD
12. Cash Management
13. Piti No. 7
14. AGMETS

TO NOW READ:

*** B.7 Group 7: (69,000 BW, 21,000 Color)**

1. Accounting
2. Facilities
3. Dededo C.T.
4. Tenjo Vista Diesel
5. Julale
6. Safety
7. Procurement
8. Transportation
9. Dededo Warehouse
10. Cabras Warehouse
11. WSD
12. Cash Management
13. Piti No. 7
14. AGMETS

13. **REMOVE** Page 14 of 44 and **REPLACE** with Page 14a of 44 (see attached):

Under INVITATION FOR BID, cost requirement is changed

FROM:

Monthly:

TO NOW READ:

* Quarterly:

Bidder No. 2 dated 11/14/2024:

QUESTION:

1. Amendment XIII adds print allowances to each group B.1 through B.7. The allowances are not representative of the actual average print volumes as provided in Amendment VI. (Total 585,000 black prints/mo vs 119,974 black prints/mo actual average; Total 88,000 color prints/mo vs 42,019 color prints/mo actual average.)

Amendment VI total print allowance (based on actual average print volumes):

- * A.26 Monthly total prints: 119,974 Black & White
 Monthly total prints: 42,019 Color
 Total Units: 36

Amendment XIII group print allowances:

Group #	Amended Black Print Allowance/mo	Amended Color Print Allowance/mo
B.1	50000	NA
B.2	100000	NA
B.3	85000	NA
B.4	20000	NA
B.5	100000	45000
B.6	160000	37000
B.7	70000	6000
Total	585000	88000

Questions/ Requests

- A.) Can you please confirm that amended print volumes as indicated in Groups B.1 to B.7 of Amendment XIII are total **monthly** pooled print allowances (for black and color prints, as applicable) to be included with each group?
- B.) If yes, to lower proposed costs for GPA, Xerox requests and recommends:
 - a. Changing the monthly pooled print allowance to a pooled print allowance more representative of actual print volume averages plus a bit of a buffer.

If GPA keeps the print allowances as indicated in Amendment XIII, it stands to potentially pay over \$421,000 unnecessarily over the course of the 60 month lease.

	Black	Color
Amendment XIII Total Print Allowance/mo	585000	88000
Actual Average Print Allowance/mo	119174	55630*
Unused Prints/mo	465826	32370
Cost per print	\$0.0089	\$0.0890
Cost of Unused Prints/mo	\$4,145.85	\$2880.93
Total Cost of Unused Prints/mo	\$7,026.78	
Total Cost of Unused Prints Over 60 Months	\$421,606.80	

**Includes actual average print volumes plus estimated additional 13,611 color prints made by Transmission & Distribution 2nd FI, Internal Audit, Procurement and PIO (1:1 black to color print ratio) who do not currently have color capability.*

Recommendation (for Monthly pooled print allowance)

Group #	Actual Average Black Pooled Print Volume +10%	Monthly Recommended Pooled Print Allowance Black (Rounded up *)	Actual Average Color Pooled Print Volume +10%	Monthly Recommended Pooled Print Allowance Color (Rounded Up*)
B.1	2711	3000	NA	NA
B.2	39004	40000	NA	NA
B.3	20295	21000	NA	NA
B.4	4720	5000	NA	NA
B.5	14836	15000	19953	20000
B.6	28844	29000	34640	35000
B.7	22096	23000	6600	7000

b. Changing the pooled print allowances from monthly to quarterly. This will smooth out peaks and valleys in print utilization.

Recommendation (for Quarterly Pooled print allowance/ 3 x monthly Pooled print allowance)

Group #	Quarterly Recommended Pooled Print Allowance Black (Rounded up *)	Quarterly Recommended Pooled Print Allowance Color (Rounded Up*)
B.1	9000	NA
B.2	120000	NA
B.3	63000	NA
B.4	15000	NA
B.5	45000	60000
B.6	87000	105000
B.7	69000	21000

*Rounded up to the nearest thousand

ANSWER:

A.) Yes.

B.) Refer to Nos. 3, 4, 5, 6, 7 8 a. & b., 9, 10, 11, 12 and 13 of **CHANGES** above.

QUESTION:

2. Amendment XIII, B.3,4 reduces the print speed from 65 ppm to 60 ppm.

Request



Is it possible to reduce the acceptable B.3 print speed to 55ppm? This is only 5ppm slower than the requested 60ppm and will allow for a lower cost option.

And if 55ppm is NOT acceptable, Xerox requests a change in the electrical requirements in B.3.28 to "120v, 20 Amp Electrical"

ANSWER:

Kindly refer to No. 8. c. of **CHANGES** above.

All other Terms and Conditions in the bid package shall remain unchanged and in full force.


JOHN M. BENAVENTE, P.E.
General Manager 

INVITATION FOR BID

ISSUING OFFICE:

Guam Power Authority-Procurement Office
1st. Floor, Room 101
Gloria B. Nelson Public Service Building
688 Route 15
Mangilao, Guam 96913

Attn: JOHN M. BENAVENTE, P.E.
General Manager
c/o JAMIE LYNN C. PANGELINAN
Supply Management Administrator

Handwritten signature of John M. Benavente
JOHN M. BENAVENTE, P.E. DATE
General Manager jm

DATE ISSUED: 07/09/2024 07/16/2024 BID INVITATION NO.: GPA-075-24
BID FOR: DOCUMENT MANAGEMENT LEASE, 60-MONTH CONTRACT
SPECIFICATION: SEE ATTACHED
DESTINATION: SEE ATTACHED
REQUIRED DELIVERY TIME: SEE ATTACHED
CUT-OFF DATE FOR RECEIPT OF QUESTIONS AND CLARIFICATIONS:

INSTRUCTIONS TO BIDDERS:

INDICATE WHETHER: INDIVIDUAL PARTNERSHIP CORPORATION
INCORPORATED IN:

* This bid shall be submitted in one (1) original, two (2) copies and sealed to the issuing office above no later than (Time) 2:00 P.M., (Guam CHamoru Standard Time; ChST), Date: December 10, 2024 and shall be publicly opened. Bid submitted after the time and date specified above shall be rejected. See attached General Terms and Conditions and Sealed Bid Solicitation for details.

The undersigned offers and agrees to furnish within the time specified, the articles and services at the price stated opposite the respective items listed on the schedule provided, unless otherwise specified by the bidder. In consideration to the expense of the Government in opening, tabulating, and evaluating this and other bids, and other considerations, the undersigned agrees that this bid remain firm and irrevocable within one hundred twenty (120) calendar days from the date opening to supply any or all of the items which prices are quoted.

NAME AND ADDRESS OF BIDDER: SIGNATURE AND TITLE OF PERSON AUTHORIZED TO SIGN THIS BID:

AWARD: CONTRACT NO.: AMOUNT: DATE:

ITEM NO(S). AWARDED:

CONTRACTING OFFICER:

JOHN M. BENAVENTE, P.E. DATE
General Manager

NAME AND ADDRESS OF CONTRACTOR: SIGNATURE AND TITLE OF PERSON

INVITATION FOR BID NO.: GPA-075-24
Requisition No.: 38705

NO.	DESCRIPTION	QTY:	U/I	* Quarterly:	Annually:
1.0	To provide the Guam Power Authority, Facilities Division with a 60-Month Copier Lease Agreement. Inclusive of Multi-Functional Equipment, Maintenance Services, Consumables and Software Solutions. Commencement shall be upon receipt of purchase order and expires September 30, 2025 or upon exhaustion of funds, whichever occurs first.		LOT		
				COMPLY:	NOT COMPLY:
A.	GENERAL SPECIFICATIONS:				
A.1	Multi-functional Printer, Scanner, Copier, Fax machine.				
A.2	Secured access to Documents, Data and Workflow, Password access control.				
A.3	Built-in Security: Multi-level protection for both data and documents to minimize risk of emerging threats.				
A.3.1	Data Encryption, Disk Overwrite, encrypted protocols SSL, IPsec and SNMPv3.				
A.3.2	User Authentication, Access Controls Lists (ACL), Audit logs				
A.3.3	Common Criteria Certification				
A.4	Easy to manage as a stand-alone or through the network.				
A.5	Multitasking and collaboration, scanning, printing and faxing.				
A.6	High-capacity paper trays, with varying sizes.				
A.7	Configurable to any document type and environment, including booklets, brochures and pamphlets.				
A.8	Fully embedded systems, including a full scale operating systems, web servers, supports multiple protocol stacks hardware and application programming interface (API) to interact with enterprise systems with whitelisting.				
A.9	Accounting features: Accounting and management (copy) print, scan, fax, email, network accounting enablement.				
A.10	Must be able to provide scan features, to include color scanning on identified machines, network scanning, scan to email, scan to mailbox and scan network file server.				
A.11	Must be able to easily move or copy documents between folders "drag and drop" to facilitate easy routing.				
A.12	Must be able to allow manipulations of the scanned document for straightening and removing speckles. Must include the ability to scan a document for editing. Must be able to OCR Word and Excel formats. Must be able to automatically convert the scanned document into a Form format for automatic completion. Must be able to automatically transfer scanned documents to PC desktops and delete scanned image from the server.				
A.13	Print Driver: Single print driver for installation, upgrade and device management.				
A.14	10/100/1000 Base Ethernet, USB print direct print and Wi-Fi (Optional).				
A.15	Operating System Compatibility: Windows 10, Support Server 2012 or later.				
A.16	Network Protocols: TCP/IP, 1Pv4, 1Pv6, HTTP/HTTPS, LPR/LPD air-Print, Secure FTP and Raw.				
A.16.1	Browsers: Microsoft Edge, Safari, Firefox, Opera and Chrome.				
A.17	Security Features & Protocols:				
A.17.1	Network authentication to access device and/or device services via: Kerberos (UNIX/Windows Server 2012 or later), SMB (Windows Server 2012 or later), NDS, LDAP authentication Local Authentication (internal database).				

SPECIFICATIONS GENERATED BY:

SPECIFICATIONS APPROVED BY:

Jerald Guzman 11/22/2024
JERALD A. GUZMAN DATE
 Facilities Manager

Jennifer Sablan 11/22/2024
JENNIFER SABLAN, P.E. DATE
 Assistant General Manager of Operations

INVITATION FOR BID NO.: GPA-075-24
Requisition No.: 38705

NO.	DESCRIPTION	QTY:	U/I	* Quarterly:	Annually:
				COMPLY:	NOT COMPLY:
A.17.2	Encrypted and authentication to SMTP server for Scan to Email, Encrypted / Password Protected PDF (when using email and network scan templates only), Secure print up to 10-digit PIN or Network Authentication), Immediate Image Overwrite/ Securely delete jobs using approved algorithms on demand image overwrite (scheduled, manual), includes sanitation of unused area of disk. FIPS 140-2 256 bit hard disk encryption TLS, IPPS, HTTPS, SFTP and SNMPv3.			_____	_____
A.17.3	SA access based on network credential, authorization per user per service. User permissions required to access. Print and Print features (E.G. color access, or time restrictions) reflects in the print driver, Secure network access.			_____	_____
A.17.4	McAfee Embedded, McAfee e-Policy (EPO) Anti-Virus compatible, HDD Overwrite, AES 256-bit Encryption(FIPS 140-2 compliant), SHA-256 Hash Message Authentication, Encrypted Secure Print, Secure Fax, Secure Scan, Secure Email, Network/ User Authentication, TLS, SNMPv3, Audit Log, Access Controls, Access Controls, Unlimited Encrypted Secure Print data Encryption, encrypted Secure Print, Secure FAX, Disk encryption and disk overwrite.			_____	_____
A.18	Management Support: A web-based server application for network administrators that permits web browser-based device management from any workstation, whether running windows or UNIX or any other operating system, works with any SNMP managed printer from any manufacturer, provides help with device discovery and installations, health checks and troubleshooting, and device upgrades, as well a basic accounting and asset management. Requires Windows 10, Server 2012 or later and Microsoft Edge and hither. Web server embedded in Network Controller:			_____	_____
	A.18.1 Tray status/contents			_____	_____
	A.18.2 Consumables status			_____	_____
	A.18.3 Alerts			_____	_____
A.19	Low cost Software Application (Papercut MF or equivalent) to control print, scan and copy and fax that is vendor neutral to technology and device support, also with cross platform. To enable tracking monitoring control and secure prints and assist with enforcing print policy. System administration to include:			_____	_____
	A.19.1 Intuitive and Easy to use:			_____	_____
	A.19.1.1 User LDAP integration			_____	_____
	A.19.1.2 Secure print release			_____	_____
	A.19.1.3 Administrative dashboard with real time status updates.			_____	_____
	A.19.1.4 We based administration			_____	_____
	A.19.1.5 Detailed reporting			_____	_____
A.20	Device Management: Able to collect and manage the data in the device management environment. Mange print queues, configure, monitor and report on both networked and locally connected devices- regardless of vendor			_____	_____
	A.20.1 Device monitoring and troubleshooting			_____	_____
	A.20.2 Extensive reporting and discovery of new devices			_____	_____
	A.20.3 Usage collection, chargeback and billing capabilities			_____	_____

SPECIFICATIONS GENERATED BY:

SPECIFICATIONS APPROVED BY:

Jerald Guzman 11/22/2024
JERALD A. GUZMAN DATE
 Facilities Manager

 11/22/2024
JENNIFER SABLAN, P.E. DATE
 Assistant General Manager of Operations

INVITATION FOR BID NO.: GPA-075-24
Requisition No.: 38705

NO.	DESCRIPTION	QTY:	U/I	* Quarterly:	Annually:
				COMPLY:	NOT COMPLY:
A.21	Maintenance and service to include all parts and labor Training				
A.22	and network setup assistance to be provided and scheduled after machine installation.				
A.23	Provide all consumables supplies and staples, except paper All				
A.24	charges to be included with contract: Help Desk/Managed Device Services, Maintenance, Print Charges (Black/White, Color), All supplies including staples except paper. Print charges shall be reconciled monthly.				
A.25	Billing statement (one invoice) shall be provided monthly. Overage charges for overprints exceeding the allowance of black and white and color prints shall be calculated and billed monthly.				
A.26	Total Units: 37				
A.27	Maintenance - The contractor shall provide maintenance and support and its cost shall be included in the offered bid price for the term of the contract. Maintenance and support for all units are described as all labor repair work and all necessary parts. A minimum of 4 hour response time on maintenance service calls is required. The contractor shall return all services by phone within 1 hour by phone and to arrive on-site within 4-hours for any problem that cannot be resolved of the phone. Maintenance on-site service calls shall be provided by trained, certified personnel at standard hours of Monday to Friday, 8:00 a.m. to 5:00 p.m. and must provide on-line/ telephone technical support 24 hours a day, 7 days a week.				
A.28	Equipment Guarantee - If a unit does not meet its published specifications or its performance is unsatisfactory to the operation of GPA, the vendor shall replace the unit with a similar unit at no additional cost. All other cost associated with the replacement such as delivery and installation is also at no additional cost to GPA. If replacement is not available, then a comparable loaner unit shall be provided. A replacement unit shall be in place within 7 days. failure to provide a loaner within 7 days will result in non-payment of monthly charges for the respective unit covering the period that the unit was unavailable. All costs associated with the loaner shall be assumed by the contractor. Request to replace unsatisfactory unit is described as repeated service calls for the following:				
A.28.1	Consistent slow print time				
A.28.2	Consistent jamming				
A.28.3	Poor copy/print images (quality)				
A.28.4	No prints				
A.29	Price shall be fixed to the contract term of Sixty (60) months.				
A.30	Vendor must provide one (1) time standard relocation of all units during the term of the 60-month lease. Non-standard relocations, such as stairs/steps are not included and are deemed excess rigging.				
A.31	Upon completion of the 60 month contract, vendor must remove and surrender ALL internal hard drives on every device to GPA IT Division.				
A.32	Stock consumables must be on-island or available within 3 business days.				

SPECIFICATIONS GENERATED BY:
Jerald Guzman 11/22/2024
JERALD A. GUZMAN DATE
Facilities Manager

SPECIFICATIONS APPROVED BY:
Jennifer Sablan 11/22/2024
JENNIFER SABLAN, P.E. DATE
Assistant General Manager of Operations

INVITATION FOR BID NO.: GPA-075-24
Requisition No.: 38705

NO.	DESCRIPTION	QTY:	U/I	* Quarterly:	Annually:
-----	-------------	------	-----	--------------	-----------

B. LIST OF LEASED EQUIPMENT:

* B.1	Group 1: Executive (9,000 BW)	1	Ea.	\$ _____	\$ _____
				COMPLY:	NOT COMPLY:
B.1.1	Copier/ Printer/ Scanner			_____	_____
B.1.2	Processor/Memory: Dual Core 1.2GHz, 2GB Memory			_____	_____
B.1.3	Support Windows Version 7, 10, 11			_____	_____
B.1.4	Rated Speed of 100 prints/copies per minute in Black			_____	_____
B.1.5	Scan speed of 200 ipm			_____	_____
B.1.6	5 1/2 x 8 1/2 to 11 x 17 paper size support			_____	_____
B.1.7	Heavyweight Paper Support			_____	_____
B.1.8	4050 Total Sheet Capacity			_____	_____
B.1.9	5 paper trays including a by-pass tray			_____	_____
B.1.10	250 Sheet Document Feeder with dual head scanning (single pass two-sided scanning)			_____	_____
B.1.11	Multi position Stapling			_____	_____
B.1.12	2 & 3 Hole Punching			_____	_____
B.1.13	50 Sheet Convenience Stapler			_____	_____
B.1.14	Post Process Insertion (allows insertion of preprinted documents into copy and print jobs)			_____	_____
B.1.15	2GB RAM and 250GB Hard Drive			_____	_____
B.1.16	Encrypted Hard Drive with Image Erase			_____	_____
B.1.17	PCL and PostScript Print Drivers			_____	_____
B.1.18	Two-sided printing and copying up to 11x17			_____	_____
B.1.19	Reduction/Enlargement from 25% up to 400%			_____	_____
B.1.20	Network connectivity through 10/100 Base T			_____	_____
B.1.21	Support of Windows OS (7,8,10) and AS400 printing compatible			_____	_____
B.1.22	Black and Color Scanning			_____	_____
B.1.23	Scan to Folder, Scan to FTP, and Scan to Email			_____	_____
B.1.24	Scan in TIFF, Searchable and Compressed PDF Formats			_____	_____
B.1.25	Accounting, Limiting and Reporting of users' machine utilization (Copy, Print, and Scan)			_____	_____
B.1.26	240v, 15 Amp Electrical			_____	_____
B.1.27	Energy Star Rated			_____	_____

**** APPROVED EQUAL TO OR BETTER ****

DELIVERY REQUIREMENT:

6 Weeks After Receipt of Order (ARO)

TO BE COMPLETED BY BIDDER:

MANUFACTURED BY / BRAND NAME: _____

CAT. NO. / MODEL NO.: _____

PLACE OF ORIGIN: _____

EXPORT ABROAD: _____

TIME OF DELIVERY AFTER RECEIPT OF PURCHASE ORDER: _____

SPECIFICATIONS GENERATED BY:

SPECIFICATIONS APPROVED BY:

Jerald Guzman 11/22/2024
JERALD A. GUZMAN DATE
Facilities Manager

Jennifer Sablan 11/22/2024
JENNIFER SABLAN, P.E. DATE
Assistant General Manager of Operations

INVITATION FOR BID NO.: GPA-075-24
Requisition No.: 38705

NO.	DESCRIPTION	QTY:	U/I	* Quarterly:	Annually:
*B.2	Group 2: Procurement (120,000 BW)	2	Ea.	\$ _____	\$ _____
				COMPLY:	NOT COMPLY:
B.2.1	Copier/ Printer/ Scanner			_____	_____
B.2.2	Processor/Memory: Dual Core 1.2GHz, 2GB Memory			_____	_____
B.2.3	Support Windows version 7, 10, 11			_____	_____
B.2.4	Rated Speed of 136 prints/copies per minute in Black			_____	_____
B.2.5	Scan speed of 200 ipm			_____	_____
B.2.6	5 ½ x 8 ½ to 11 x 17 paper size support			_____	_____
B.2.7	Heavyweight Paper Support			_____	_____
B.2.8	4050 Total Sheet Capacity			_____	_____
B.2.9	5 paper trays including a by-pass tray			_____	_____
B.2.10	250 Sheet Document Feeder with dual head scanning (single pass two-sided scanning)			_____	_____
B.2.11	Multi position Stapling			_____	_____
B.2.12	2 & 3 Hole Punching			_____	_____
B.2.13	Booklet Making with Saddle Stitch and Folding			_____	_____
B.2.14	50 Sheet Convenience Stapler			_____	_____
B.2.15	Post Process Insertion (allows insertion of preprinted documents into copy and print jobs)			_____	_____
B.2.16	2GB RAM and 250GB Hard Drive			_____	_____
B.2.17	Encrypted Hard Drive with Image Erase			_____	_____
B.2.18	PCL and PostScript Print Drivers			_____	_____
B.2.19	Two-sided printing and copying up Reduction/ Enlargement from 25% up to 400%			_____	_____
B.2.20	Network connectivity through 10/100 Base T			_____	_____
B.2.21	Support of Windows OS (7,8,10) and AS400 printing compatible			_____	_____
B.2.22	Black and Color Scanning			_____	_____
B.2.23	Scan to Folder, Scan to FTP, and Scan to Email			_____	_____
B.2.24	Scan in TIFF, Searchable and Compressed PDF formats			_____	_____
B.2.25	Accounting, Limiting and Reporting of users' machine utilization (Copy, Print, and Scan)			_____	_____
B.2.26	240v, 15 Amp Electrical			_____	_____
B.2.27	Energy Star Rated			_____	_____

**** APPROVED EQUAL TO OR BETTER ****

DELIVERY REQUIREMENT:

6 Weeks After Receipt of Order (ARO)

TO BE COMPLETED BY BIDDER:

MANUFACTURED BY / BRAND NAME: _____

CAT. NO. / MODEL NO.: _____

PLACE OF ORIGIN: _____

EXPORT ABROAD: _____

TIME OF DELIVERY AFTER RECEIPT OF PURCHASE ORDER: _____

SPECIFICATIONS GENERATED BY:

Jerald Guzman 11/22/2024
JERALD A. GUZMAN DATE
Facilities Manager

SPECIFICATIONS APPROVED BY:

Jennifer Sablan 11/22/2024
JENNIFER SABLAN, P.E. DATE
Assistant General Manager of Operations

INVITATION FOR BID NO.: GPA-075-24
Requisition No.: 38705

NO.	DESCRIPTION	QTY:	U/I	* Quarterly:	Annually:
* B.3	Group 3: (63,000 BW)	7	Ea.	\$ _____	\$ _____
	1. Customer Service				
	2. Generation Admin 1st FL.				
	3. PSCC				
	4. Transmission & Distribution 1 st . FL.				
	- Two (2) Each				
	5. Information Technology				
	6. Cabras 1&2				
				COMPLY:	NOT COMPLY:
B.3.1	Copier/ Printer/ Scanner/Fax			_____	_____
B.3.2	Processor/Memory: Dual Core 1.2GHz, 2GB Memory			_____	_____
B.3.3	Support Windows Version 7, 10, 11			_____	_____
* B.3.4	Rated Speed of 55 prints/copies per minute in Black			_____	_____
B.3.5	Black and Color Scanning			_____	_____
B.3.6	Scan speed of 200 ipm			_____	_____
B.3.7	5 ½ x 8 ½ to 11 x 17 paper size support			_____	_____
B.3.8	Supports 16 to 80 lb. (60 to 216gsm) Paper Weights			_____	_____
B.3.9	5 Trays including Bypass tray with 4700 sheet Total Paper Capacity			_____	_____
B.3.10	200 Sheet Document Feeder with dual head scanning (single pass two-sided scanning)			_____	_____
B.3.11	Multi position Stapling			_____	_____
B.3.12	2 & 3 Hole Punching			_____	_____
B.3.13	50 Sheet Convenience Stapler			_____	_____
B.3.14	4GB RAM and 250GB Hard Drive			_____	_____
B.3.15	Hard Drive with Image Erase			_____	_____
B.3.16	On device anti-virus protection			_____	_____
B.3.17	PCL and PostScript Print Drivers			_____	_____
B.3.18	Two-sided printing and copying up to 11x17			_____	_____
B.3.19	Reduction/Enlargement from 25% up to 400%			_____	_____
B.3.20	Network connectivity through 10/100/1000 Base T			_____	_____
B.3.21	Works with Windows OS and Mac OS			_____	_____
B.3.22	Print from and Scan to USB Memory Drive			_____	_____
B.3.23	Scan to Folder and Scan to Email			_____	_____
B.3.24	Selectable Image Formats on the device: TIFF, Password protected PDF, and Searchable PDF formats			_____	_____
B.3.25	Scan to and Print from USB Memory Device			_____	_____
B.3.26	33.6kbps Walkup, LAN faxing and Fax Forwarding			_____	_____
B.3.27	Accounting, Print Volume Limiting and Reporting of users' machine utilization (Copy, Print, Scan, and Fax)			_____	_____
B.3.28	120v, 15 Amp Electrical			_____	_____
B.3.29	Energy Star Rated			_____	_____

**** APPROVED EQUAL TO OR BETTER ****

DELIVERY REQUIREMENT:

6 Weeks After Receipt of Order (ARO)

TO BE COMPLETED BY BIDDER:

MANUFACTURED BY / BRAND NAME: _____

CAT. NO. / MODEL NO.: _____

PLACE OF ORIGIN: _____

EXPORT ABROAD: _____

TIME OF DELIVERY AFTER RECEIPT OF PURCHASE ORDER: _____

SPECIFICATIONS GENERATED BY:

Jerald Guzman 11/22/2024

JERALD A. GUZMAN DATE
Facilities Manager

SPECIFICATIONS APPROVED BY:

Jennifer Sablan 11/22/2024

JENNIFER SABLAN, P.E. DATE
Assistant General Manager of Operations

INVITATION FOR BID NO.: GPA-075-24
Requisition No.: 38705

NO.	DESCRIPTION	QTY:	U/I	* Quarterly:	Annually:
* B.4	Group 4: Engineering (15,000 BW)	1	Ea.	\$ _____	\$ _____
				COMPLY:	NOT COMPLY:
B.4.1	Copier/ Printer/ Scanner/Fax			_____	_____
B.4.2	Processor/Memory: Dual Core 1.2GHz, 2GB Memory			_____	_____
B.4.3	Support Windows Version, 7, 10, 11			_____	_____
B.4.4	Rated Speed of 70 Min. prints/copies per minute in Black			_____	_____
B.4.5	Black and Color Scanning			_____	_____
B.4.6	Scan speed of 200 ipm			_____	_____
B.4.7	5 1/2 x 8 1/2 to 11 x 17 paper size support			_____	_____
B.4.8	Supports 16 to 80 lb. (60 to 216gsm) Paper Weights			_____	_____
B.4.9	5 Trays including Bypass tray with 4700 sheet Total Paper Capacity			_____	_____
B.4.10	200 Sheet Document Feeder with dual head scanning (single pass two-sided scanning)			_____	_____
B.4.11	Multi position Stapling			_____	_____
B.4.12	2 & 3 Hole Punching			_____	_____
B.4.13	50 Sheet Convenience Stapler			_____	_____
B.4.14	4GB RAM and 250GB Hard Drive			_____	_____
B.4.15	Hard Drive with Image Erase			_____	_____
B.4.16	On device anti-virus protection			_____	_____
B.4.17	PCL and PostScript Print Drivers			_____	_____
B.4.18	Two-sided printing and copying up to 11x17			_____	_____
B.4.19	Reduction/Enlargement from 25% up to 400%			_____	_____
B.4.20	Network connectivity through 10/100/1000 Base T			_____	_____
B.4.21	Works with Windows OS and Mac OS			_____	_____
B.4.22	Print from and Scan to USB Memory Drive			_____	_____
B.4.23	Scan to Folder and Scan to Email			_____	_____
B.4.24	Selectable Image Formats on the device: TIFF, Password protected PDF, and Searchable PDF formats			_____	_____
B.4.25	Scan to and Print from USB Memory Device			_____	_____
B.4.26	33.6kbps Walkup, LAN faxing and Fax Forwarding			_____	_____
B.4.27	Accounting, Print Volume Limiting and Reporting of users' machine utilization (Copy, Print, Scan, and Fax)			_____	_____
B.4.28	120v, 20 Amp Electrical			_____	_____
B.4.29	Energy Star Rated			_____	_____

**** APPROVED EQUAL TO OR BETTER ****

DELIVERY REQUIREMENT:

6 Weeks After Receipt of Order (ARO)

TO BE COMPLETED BY BIDDER:

MANUFACTURED BY / BRAND NAME: _____

CAT. NO. / MODEL NO.: _____

PLACE OF ORIGIN: _____

EXPORT ABROAD: _____

TIME OF DELIVERY AFTER RECEIPT OF PURCHASE ORDER: _____

SPECIFICATIONS GENERATED BY:

Jerald Guzman 11/22/2024

JERALD A. GUZMAN DATE
Facilities Manager

SPECIFICATIONS APPROVED BY:

Jennifer Sablan 11/22/2024

JENNIFER SABLON, P.E. DATE
Assistant General Manager of Operations

INVITATION FOR BID NO.: GPA-075-24
Requisition No.: 38705

NO.	DESCRIPTION	QTY:	U/I	* Quarterly:	Annually:
* B.5	Group 5: (45,000 BW, 60,000 Color)	7	Ea.	\$ _____	\$ _____
	1. SPORD				
	2. Generation Admin 2nd FL.				
	3. Meter/Relay				
	4. Internal Audit				
	5. Engineering				
	6. PIO				
	7. Transmission & Distribution 2 nd Floor				
				COMPLY:	NOT COMPLY:
B.5.1	Color Copier/ Printer/ Scanner			_____	_____
B.5.2	Processor/Memory: Dual Core 1.2GHz, 2GB Memory			_____	_____
B.5.3	Support Windows Version 7, 10, 11			_____	_____
B.5.4	Rated Speed of 55 prints/copies per minute in Black and 50 prints/copies per minute in Color			_____	_____
B.5.5	Black and Color Scanning			_____	_____
B.5.6	Scan speed of up to 139 ipm			_____	_____
B.5.7	5 ½ x 8 ½ to 11 x 17 paper size support			_____	_____
B.5.8	Supports 16 to 110 lb. (60 to 300gsm) Paper Weights			_____	_____
B.5.9	5 Trays including Bypass tray with 3140 sheet Total Paper Capacity			_____	_____
B.5.10	130 Sheet Document Feeder with dual head scanning (single pass two-sided scanning)			_____	_____
B.5.11	50-sheet stapling with 2 and 3 Hole Punching			_____	_____
B.5.12	50 Sheet Convenience Stapler			_____	_____
B.5.13	4GB RAM and 250 GB Hard Drive			_____	_____
B.5.14	Hard Drive Encryption with Image Erase			_____	_____
B.5.15	On device anti-virus protection			_____	_____
B.5.16	PCL and PostScript Print Drivers			_____	_____
B.5.17	Selectable Image Formats on the device: TIFF, Password protected PDF, and Searchable PDF formats			_____	_____
B.5.18	Two-sided printing and copying up to 11x17			_____	_____
B.5.19	Reduction/Enlargement from 25% up to 400%			_____	_____
B.5.20	1200 x 2400 dpi unenhanced/true print resolution			_____	_____
B.5.21	Network connectivity through 10/100/1000 Base T			_____	_____
B.5.22	Print from and Scan to USB Memory Drive			_____	_____
B.5.23	Scan to Folder and Scan to Email			_____	_____
B.5.24	Accounting, Print Volume Limiting and Reporting of users' machine utilization (Copy, Print, Scan, and Fax)			_____	_____
B.5.25	120v, 15 Amp Electrical			_____	_____
B.5.26	Energy Star Rated			_____	_____

**** APPROVED EQUAL TO OR BETTER ****

DELIVERY REQUIREMENT:

6 Weeks After Receipt of Order (ARO)

TO BE COMPLETED BY BIDDER:

MANUFACTURED BY / BRAND NAME: _____

CAT. NO. / MODEL NO.: _____

PLACE OF ORIGIN: _____

EXPORT ABROAD: _____

TIME OF DELIVERY AFTER RECEIPT OF PURCHASE ORDER: _____

SPECIFICATIONS GENERATED BY:

SPECIFICATIONS APPROVED BY:

Jerald Guzman 11/22/2024
JERALD A. GUZMAN DATE
Facilities Manager

Jennifer Sablan 11/22/2024
JENNIFER SABLAN, P.E. DATE
Assistant General Manager of Operations

INVITATION FOR BID NO.: GPA-075-24
Requisition No.: 38705

NO.	DESCRIPTION	QTY:	U/I	* Quarterly:	Annually:
* B.7	Group 7: (69,000 BW, 21,000 Color)	14	Ea.	\$ _____	\$ _____
	1. Accounting				
	2. Facilities				
	3. Dededo C.T.				
	4. Tenjo Vista Diesel				
	5. Julale				
	6. Safety				
	7. Procurement				
	8. Transportation				
	9. Dededo Warehouse				
	10. Cabras Warehouse				
	11. WSD				
	12. Cash Management				
	13. Piti No. 7				
	14. AGMETS				
				COMPLY:	NOT COMPLY:
B.7.1	Color Copier/ Printer/ Scanner/ Fax			_____	_____
B.7.2	Processor/Memory: Dual Core 1.2GHz, 2GB Memory			_____	_____
B.7.3	Support Windows Version 7, 10, 11			_____	_____
B.7.4	Rated Speed of 47 prints/copies per minute in Black			_____	_____
B.7.5	Black and Color Scanning			_____	_____
B.7.6	Scan speed of up to 54 ipm			_____	_____
B.7.7	5 ½ x 8 ½ to 8 ½ x 14 paper size support			_____	_____
B.7.8	Supports 16 to 80 lb. (60 to 216gsm) Paper Weights			_____	_____
B.7.9	5 Trays including Bypass tray with 2300 sheet Total Paper Capacity			_____	_____
B.7.10	60 Sheet Automatic Duplexing Document Feeder			_____	_____
B.7.11	20 sheet offline Convenience Stapler			_____	_____
B.7.12	2GB RAM and 250GB Hard Drive			_____	_____
B.7.13	Hard Drive with Image Erase			_____	_____
B.7.14	On device anti-virus protection			_____	_____
B.7.15	PCL and PostScript Print Drivers			_____	_____
B.7.16	ID Card Copying (Scan of both sides of an ID card and print front and back ID card images on to one side of a sheet of paper)			_____	_____
B.7.17	Two-sided printing and copying up to 8 ½ x 14			_____	_____
B.7.18	Reduction/Enlargement from 25% up to 400%			_____	_____
B.7.19	Network connectivity through 10/100/1000 Base T			_____	_____
B.7.20	Print from and Scan to USB Memory Drive			_____	_____
B.7.21	Scan to Folder and Scan to Email			_____	_____
B.7.22	Selectable Image Formats on the device: TIFF, Password protected PDF, and Searchable PDF formats			_____	_____
B.7.23	33.6kbps Walkup, LAN faxing and Fax Forwarding to Email			_____	_____
B.7.24	Accounting, Limiting via password, and Reporting of users' machine utilization (Copy, Print, Fax, and Scan)			_____	_____
B.7.25	120v, 15 Amp Electrical			_____	_____
B.7.26	Energy Star Rated			_____	_____

**** APPROVED EQUAL TO OR BETTER ****

DELIVERY REQUIREMENT:

6 Weeks After Receipt of Order (ARO)

TO BE COMPLETED BY BIDDER:

MANUFACTURED BY / BRAND NAME: _____

SPECIFICATIONS GENERATED BY:

SPECIFICATIONS APPROVED BY:

Jerald Guzman 11/22/2024
JERALD A. GUZMAN DATE
Facilities Manger

Jennifer Sablan 11/22/2024
JENNIFER SABLON, P.E. DATE
Assistant General Manager of Operations

INVITATION FOR BID NO.: GPA-075-24
Requisition No.: 38705

NO.	DESCRIPTION	QTY:	U/I	*Quarterly:	Annually:
* B.6	Group 6:(87,000 BW, 105,000 Color)	5	Ea.	\$ _____	\$ _____
	1. Human Resources				
	2. Accounting				
	3. Executive				
	4. Customer Service				
	5. Budget				
				COMPLY:	NOT COMPLY:
B.6.1	Color Copier/ Printer/ Scanner/ Fax			_____	_____
B.6.2	Processor/Memory: Dual Core 1.2GHz, 2GB Memory			_____	_____
B.6.3	Support Windows Version 7, 10, 11			_____	_____
B.6.4	Rated Speed of 60 prints/copies per minute in Black and 60 prints/copies per minute in Color			_____	_____
B.6.5	Black and Color Scanning			_____	_____
B.6.6	Scan speed of up to 139 ipm			_____	_____
B.6.7	5 1/2 x 8 1/2 to 11 x 17 paper size support			_____	_____
B.6.8	Supports 16 to 110 lb. (60 to 300gsm) Paper Weights			_____	_____
B.6.9	5 Trays including Bypass tray with 3140 sheet Total Paper Capacity			_____	_____
B.6.10	130 Sheet Document Feeder with dual head scanning (single pass two-sided scanning)			_____	_____
B.6.11	50-sheet stapling with 2 and 3 Hole Punching and Booklet Making with Center-stitch and automatic Folding			_____	_____
B.6.12	Off-line 50 Sheet Convenience Stapler with work Shelf			_____	_____
B.6.13	8GB RAM and 250 GB Hard Drive			_____	_____
B.6.14	Hard Drive Encryption with Image Erase			_____	_____
B.6.15	On device anti-virus protection			_____	_____
B.6.16	PCL and PostScript Print Drivers			_____	_____
B.6.17	Selectable Image Formats on the device: TIFF, Password protected PDF, and Searchable PDF formats Two-sided printing and copying up to 11x17			_____	_____
B.6.18	Reduction/Enlargement from 25% up to 400%			_____	_____
B.6.19	1200 x 2400 dpi Unenhanced/true print resolution			_____	_____
B.6.20	Network connectivity through 10/100/1000 Base T			_____	_____
B.6.21	Print from and Scan to USB Memory Drive			_____	_____
B.6.22	Scan to Folder and Scan to Email			_____	_____
B.6.23	Accounting, Print Volume Limiting and Reporting of users' machine utilization (Copy, Print, Scan, and Fax)			_____	_____
B.6.24	33.6kbps Walkup, LAN faxing and Fax Forwarding to Email			_____	_____
B.6.25	120v, 20 Amp Electrical			_____	_____
B.6.26	Energy Star Rated			_____	_____

**** APPROVED EQUAL TO OR BETTER ****

DELIVERY REQUIREMENT:

6 Weeks After Receipt of Order (ARO)

TO BE COMPLETED BY BIDDER:

MANUFACTURED BY / BRAND NAME: _____

CAT. NO. / MODEL NO.: _____

PLACE OF ORIGIN: _____

EXPORT ABROAD: _____

TIME OF DELIVERY AFTER RECEIPT OF PURCHASE ORDER: _____

SPECIFICATIONS GENERATED BY:

Jerald Guzman 11/22/2024

JERALD A. GUZMAN DATE
Facilities Manager

SPECIFICATIONS APPROVED BY:

Jennifer Sablan 11/22/2024

JENNIFER SABLON, P.E. DATE
Assistant General Manager of Operations

INVITATION FOR BID NO.: GPA-075-24
Requisition No.: 38705

NO.	DESCRIPTION	QTY:	U/I	* Quarterly:	Annually:
-----	-------------	------	-----	--------------	-----------

CAT. NO. / MODEL NO.: _____

PLACE OF ORIGIN: _____

EXPORT ABROAD: _____


TIME OF DELIVERY AFTER RECEIPT OF
PURCHASE ORDER: _____

NOTE:
Notwithstanding the fact that this contract was written by one
(1) party, it will be construed that it was written by two (2)
parties.

SPECIFICATIONS GENERATED BY:

<i>Jerald Guzman</i>	11/22/2024
JERALD A. GUZMAN	DATE
Facilities Manager	

SPECIFICATIONS APPROVED BY:

	11/22/2024
JENNIFER SABLAN, P.E.	DATE
Assistant General Manager of Operations	